

NEW MEXICO HIGHER EDUCATION ASSESSMENT ASSOCIATION, INC
ANNUAL MEETING
MINUTES
March 1, 2024

The meeting was called to order at 8:03am with Todd DeKay presiding and the following in attendance:

Attendees: Todd DeKay (president), Shelly Stovall (Conference & Retreat Director), Cris Watson (Financial Institution), Leticia Schneider (Secretary/Treasurer), Laura Grant (past-president), Jennifer Hodges, Carley Casey, Gus Pina, Bill brown, Eric Arpelar

1. Approval of the Agenda

Agenda was approved as distributed.

2. Approval of the Minutes from February 17, 2023

The minutes from February 17, 2023 were edited to remove Benito's name as the "Fiduciary Agent". Carley moved and Gus seconded for the motion to edit the minutes.

Leticia S. moved to approve the minutes with the amendment and Shelly seconded. The minutes with the edits were approved.

3. Remarks of the President – Todd DeKay

President DeKay thanked everyone who helped put the conference together. He noted that he had a lot of fun at bag stuffing and has heard many positive comments in regards to the conference, including it being someone's new favorite conference. Todd asked for those in attendance to share what they have heard as well and this included positive feedback and enjoyment of the Dual Credit track.

4. Financial Report – Cris Watson

Cris estimated the association was at a negative \$4,281.25 after deducting the estimated cost of the hotel, travel, honorariums, etc. from the total registration fees collected. There were about 380 individual registrations completed, totaling in an estimated \$49000 total in registration revenue. We also collected \$4,200 in sponsorship from vendors. This does not include the sponsorship that NMSU Global does to print the programs.

The New Mexico Higher Education Assessment Association no longer has CDs (removed about 4 years ago) and currently has a balance of \$76,876 and \$26,000 in an interest bearing checking account.

Shelly motioned to approve the financial report as submitted. Jennifer Hodges seconded. The motion passed.

5. Remarks of the Conference/Summer Retreat Director – Shelly Stovall

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Shelly thanked everyone for their help with the conference over the years. A special thank you was given to NMSU Global who sponsored the program, as well as our other sponsors IntelliBoard and Fuel Training Consultants.

This was Shelly's last NMHEAR conference as she has retired. Todd DeKay will be taking over as Conference Director moving forward.

Shelly will do the 2024 Summer Retreat, but then will be stepping away from the Summer Retreat as well.

Cris nominated Laura Grant to become Summer Retreat Director for the 2025 summer. Gus P. seconded. The motion passed.

Summer Retreat Update:

There was a large group of attendees at this year's retreat. There were even some groups with larger projects. The 2024 registration will open in the second week of March, but we have already had a lot of people reach out to see when registration will open!

Shelly gave her final remarks to the Board and thanked everyone.

6. Election of Officers

Due to the way the association is incorporated, a member of NMSU is required to be on the NMHEAA Board.

Cris nominated Carley Casey (NMSU) to be secretary/treasurer.

Carley accepted, motion was seconded

Motion passes

7. Installment and Remarks from new President

Michele Bates was not in attendance at this year's conference so she could not be installed as the new NMHEAA president. Shelly motioned to have Todd remain as president for the next year and having Michele Bates take over as president in 2025. The motion was seconded and passed.

The final board for the 2024-2025 Year is:

President – Todd DeKay, ENMU-Roswell

President-Elect – Michele Bates, NMMI

Secretary/Treasurer – Carley Casey, NMSU

Conference Director – Todd DeKay, ENMU-Roswell

Summer Retreat Director – Shelly Stovall (2024) & Laura Grant (2025), NMSU

Financial/Registration Director – Cris Watson, ENMU

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8. Old business

No old business.

9. New Business:

Bylaws for NMHEAA are good and no changes are needed.

Cris needs a list of every member of the planning committee for her report she needs to submit to the state. Laura will provide that as well as add new members to the planning committee list.

Todd D. recommended that we look into Dr. Julie Edmonds who is an Early College High School Expert for the keynote speaker for next year's conference.

10. Adjournment

Cris motioned to adjourn the meeting. It was seconded and passed. The meeting adjourned at 8:37am.